



Local Agency Programs, Program Applications, and Environmental Clearance Issues

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Local Agency Program Responsibilities

- Work with Local Agencies to oversee and process federally funded transportation projects
- Staff Engineers' Duties
 - Ensure design and specifications meet current standards
 - Hold Grade Inspection meetings with Local Agencies
 - Build proposal package for advertising through MDOT
- Project Development Engineers (PDEs)
 - Work with Local Agencies, MDOT Planning, MDOT Finance, Rural Task Forces / Regional Planning Agencies
 - Responsible for Ensuring Environmental Compliance

PDEs and Program Applications

- Program Applications
 - Contain all needed information for the project
 - Roadway, Limits, and Scope
 - Approved Funding Types and Amount
 - Summary of Environmental Reviews / Clearances
- Common Issues for Program Applications

Program Application, Page 1

Michigan Department
Of Transportation
0200 (05/16)

PROGRAM APPLICATION FOR LOCAL AGENCY PROJECTS ROAD AND SAFETY PROJECTS

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Administered through MDOT Local Agency Programs (LAP)

This form must be completed, signed, sealed, and certified by a Licensed, Registered Professional Engineer, prior to scheduling the grade inspection meeting. **Submit all pages of this form.**

PROJECT LOCATION AND LIMITS: Attach a Map showing the Project Location:

ELIGIBLE APPLICANT AGENCY _____ DATE _____

PROJECT LOCATION Roadway Name

PROJECT TERMINI From: POB To: POE

LENGTH OF PROJECT (miles) _____ ZIP CODE OF MAJORITY OF PROJECT LOCATION* _____

Is the project within urban limits? Yes No If yes, which urban area? _____

Is the project within City/Village limits? Yes No If yes, which City/Village? _____

Are other jurisdictions or municipalities involved? Yes No If yes, identify: _____

NAME OF MPO OR RURAL TASK FORCE _____ TIP ID / SUB PROJECT NUMBER _____

Project Administration Bid Contract Force Account Project Combination Bid and Force Account

*This information is required by the State Administrative Board in order to approve the agreement and construction contract for this project.

ROUTE TYPE: from the National Functional Classification system maps, prepared by MDOT Bureau of Transportation Planning, which is available at <http://mdotwas1.mdot.state.mi.us/publicmaps-nfc/>

URBAN Principal Arterial Minor Arterial Urban Collector Local
RURAL Principal Arterial Minor Arterial Major Collector Minor Collector Local

Is this project on the National Highway System (NHS)? Yes No

Is this project on an All Season Route? Yes No

EXISTING CROSS SECTION:

Number of lanes: _____ at _____ feet, for a traveled roadway width, excluding curb & gutter of _____ feet

Type of Pavement _____

Width of Sidewalks _____ feet; One side Both sides None

Curb and Gutter _____ feet; One side Both sides None

Shoulders, per side Paved Width _____ ft Aggregate Width _____ ft Total Shoulder Width _____ ft

PROPOSED CROSS-SECTION:

Number of lanes: _____ at _____ feet, for a traveled roadway width, excluding curb & gutter of _____ feet

Type of Pavement _____

Width of Sidewalks _____ feet; One side Both sides None

Curb and Gutter _____ feet; One side Both sides None

Shoulders, per side Paved Width _____ ft Aggregate Width _____ ft Total Shoulder Width _____ ft

Sidewalks: The MPO and/or Task Force has included sidewalks as an eligible participating item Yes No

Detailed description of proposed work:

Program Application, Page 3

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FUNDING INFORMATION

Approved Funding Source	From (S)TIP Approved Amount	Capped?	Percentage
Federal STP - Urban	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Federal STP - Rural	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Economic Development, Category _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
HSIP (Safety)	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Demonstration/Special/High Priority	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
CMAQ	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Other - Source _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Local Match, Source _____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ %
Total - Programmed (Participating) Funds			0 %

CURRENT ENGINEER'S CONSTRUCTION COST ESTIMATE

ESTIMATED COST - ELIGIBLE, PARTICIPATING CONSTRUCTION CONTRACT WORK:

Force account work requires an approved justification and authorization from MDOT, PRIOR TO BEGINNING ANY WORK.

ESTIMATED COST - ELIGIBLE PARTICIPATING FORCE ACCOUNT WORK:

TYPE OR ITEM(S) OF WORK	TO BE PERFORMED BY	ESTIMATED COST
a) _____	_____	_____
b) _____	_____	_____
SUBTOTAL OF ELIGIBLE, PARTICIPATING FORCE ACCOUNT WORK:		
SUBTOTAL - ESTIMATED CONSTRUCTION COST OF ELIGIBLE, PARTICIPATING WORK:		

ESTIMATED COST OF NON-PARTICIPATING CONSTRUCTION WORK: (DO NOT INCLUDE ENGINEERING FEES OR OTHER NON-CONTRACT ITEMS):

TYPE OR ITEM(S) OF WORK	ESTIMATED COST
a) _____	_____
b) _____	_____
SUBTOTAL - ESTIMATED COST - NON PARTICIPATING CONSTRUCTION WORK:	
TOTAL ESTIMATED CONSTRUCTION COST:	

PRELIMINARY ENGINEERING WILL BE PERFORMED BY:	NAME OF AGENCY or CONSULTANT
CONSTRUCTION ENGINEERING WILL BE PERFORMED BY:	NAME OF AGENCY or CONSULTANT
PREPARED BY: (Signature of P.E.)	DATE
AFFIX LICENSE, REGISTERED PROFESSIONAL ENGINEER SEAL	
PREPARER'S TYPED NAME AND TITLE	PREPARER'S REGISTRATION NUMBER
PREPARER'S EMAIL ADDRESS	EXPIRATION DATE
ACCEPTED BY LOCAL AGENCY (Signature of Authorized Person Employed by the County, City or Village)	PREPARER'S PHONE NUMBER
TYPED NAME AND TITLE	DATE

Discussion Topics

- **Obligation Authority and Allocations**
 - Obligation for the Rural Program is in one Statewide Pot
 - Allocation is Divided Up to RTFs (Not Individual Agencies)
 - Congress Only Approved 70 Days of Obligation Authority (October 1st through December 9th)
- **Advance Construct and Conversions**
 - Same Year AC and Deposits
 - Multi-Year Advance Construct
 - Future Year Conversions
- **Multiple Routes Within The Same Job Number**
 - Separate Page(s) for Program Application
 - All Routes Have to be Eligible for the Approved Funding

National Environmental Policy Act (NEPA)

- Endangered Bats and Tree Cutting (3" Φ or larger)
 - Northern Long Eared Bats and 4(d) Rule
 - Guidance Document on MDOT LAP Website
 - Tree Cutting Allowed Any Time Provided
 - Outside of Indiana Bat Counties
 - If Tree Is Not Within $\frac{1}{4}$ Mile of a Known Hibernacula or
 - If Further Than 150' of a Known Maternity Roost Tree
 - Cutting Restrictions for June and July Otherwise
 - Contact the US Fish and Wildlife Office for Additional Info

National Environmental Policy Act (NEPA)

- Endangered Bats and Tree Cutting (3" Φ or larger)
 - Indiana Bats
 - Guidance Document on MDOT LAP Website
 - Tree Cutting Restricted from April 1st through September 30th
 - Tree Cutting Allowed from October 1st through March 31st
 - Contact the US Fish and Wildlife Service for Additional Info

National Environmental Policy Act (NEPA)

- Endangered Bats and Bridges
 - Check MDOT LAP's Website for Specific Information
 - Bridges Do Not Fall Under the 4(d) Rule
 - The Local Agency or their Consultant Will Need to Complete a Visual Inspection of the Structure to Look for Signs of Bats Roosting.
 - Needs to be Done Within a Year of Construction
 - A Biologist Does Not Need to Perform the Visual Inspection
 - Needs to be Inspected by Someone Who Knows What to Look For
 - Contact US Fish & Wildlife for Additional Information

National Environmental Policy Act (NEPA)

- Eastern Massasauga Rattlesnake
 - Newly Listed Endangered Species
 - US Fish & Wildlife and MDOT are Working Together to Assist in Dealing with the Snake for Construction Projects
 - Matt Ihnken of US Fish & Wildlife Will Discuss this Further

National Environmental Policy Act (NEPA)

- 4(f), Parks and Recreational Areas / Wildlife Areas
 - Impacting a Protected Area
 - Both Positive and Negative Impacts
 - Right of Way Impacts, Temporary or Permanent
 - Construction Staging
 - Clearance Process
 - Public and Parks Department Notification of Potential Impacts
 - Address Public Concerns
 - Make Accommodations During Construction
 - If Minimal Permanent ROW Impact, Can Still Clear as a Categorical Exclusion
 - If Right of Way Impacts the Intended Use of the Area, FHWA Concurrence May be Needed.

National Environmental Policy Act (NEPA)

- State Historic Preservation Office (SHPO)
 - Required Anytime Federal Funds Are Included
 - (exceptions for projects that stay within the roadway, see MDOT LAP Website)
 - Submit Your Applications Early in the Design Process
 - SHPO Will Work With You to Help Minimize the Impacts and Clear Your Project.
 - Historic Bridge Replacements Generally Require an Environmental Assessment.
 - Brian Grennell is a Primary Contact:
 - 517 335-2721
 - GrennellB@Michigan.gov

National Environmental Policy Act (NEPA)

- Airports and Cranes
 - Newly Added Item to the Program Application
 - Restrictions on Crane Heights Based on Distance from Runways
 - Make Early Contact with FAA to Minimize Any Possible Delays

Questions?

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